

# INTERNATIONAL STUDENT HANDBOOK 2022-23

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# WELCOME

## GREETING FROM THE INTERNATIONAL DIRECTOR

Greetings on behalf of the Briercrest International Centre. Studying in a foreign country is an exciting opportunity and we want to welcome you to campus. It is our priority to encourage you to take advantage of all the services Briercrest has to offer, so that your transition will be a positive experience. The Briercrest International Centre seeks to support and help you be successful and reach your academic goals. We have a dedicated team that is prepared to answer questions, connect you with a wide range of resources and assist in your transition to campus life. We encourage you to participate in social and cultural activities scheduled during the year to help build community and provide a break from studies.

All students provide unique life experiences, knowledge, and backgrounds that build a rich student body. We are excited to have you on campus and look forward to seeing you in the International Student Centre.



Sincerely,

Angela Lim,  
*Director of International Students*



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## STUDENT LIFE

Life at Briercrest means being part of a tight-knit community where together we pursue what it means to follow Jesus. The Student Development team and student leaders work together to facilitate an environment for spiritual growth that extends into all aspects of life.

[Student Life](#)

## College Residence

The residence community is an integral aspect of the student experience and is a highlight for many of our students. The dorms provide a unique opportunity to build close relationships, be part of a community focused on discipleship, and have a ton of fun.



## Packing Guide

### What Briercrest provides in a dorm room:

Twin mattress (with mattress pad - will be charged to your student account)

Toilet paper/paper towel

Basic cleaning supplies

Closet

Desk

Chair

Free laundry facilities (bring your own washing detergent)

**Bulk Items:** Due to international travel and packing limits, it is recommended that you purchase your bedding once you arrive or through Amazon.ca and have it delivered to the school.

\*For any online purchases, please use the following address format

**Your First and Last Name – International Department**

**510 College Drive**

**Caronport, SK S0H0S0**

**Canada**

Here is a link to the packing list: ["What to Bring to Briercrest" Packing List](#)

# TRANSPORTATION

There is no public transportation available between Caronport and Moose Jaw. The International Student Centre will have optional trips into Moose Jaw for shopping. Transportation for individual local errands can be arranged either through dorm staff or the International Student Centre. Student accounts will be charged a fee for these trips.

# LIFE IN CARONPORT

Map: [Briercrest College & Seminary Virtual Campus Experience](#)

## Community

The Village of [Caronport](#) is proud of the safe community and friendly



residents. Caronport is a quiet rural community right off the #1 Highway. It is surrounded by amazing prairie views.

We are a 15-minute drive to Moose Jaw, Saskatchewan. Moose Jaw has the majority of amenities that one would need.

Throughout the school year, transportation into the city will be arranged by the International Student Centre.

## Services

Canada Post Office: [Caronport Post Office](#)

[The Beacon](#) is our main service center. It has the Husky gas station, convenience store, Subway restaurant, and coffee shop. It is a great place to meet with friends, study, or grab a snack.

# LOCAL CHURCHES

Caronport Campus Church - [The Church in Caronport](#)

Family Service Sunday, 9:30 am

Main Service Sunday, 10:30 am

Caron Church - [Caron Community Church](#)

Moose Jaw Churches - Places of Worship | [City of Moose Jaw](#)

# NEWCOMER WELCOME CENTER

[The Newcomer Welcome Center](#) is located in Moose Jaw. It is a program funded by the Saskatchewan Government, where you can get information on how to connect to the Moose Jaw area. They provide support and guidance in assisting newcomers in becoming settled in their new community. Services are free of charge.

Newcomer Driver Education (class 5 license)

Employment Development Program

# INTERNATIONAL STUDENT CENTRE

The International Student Centre provides resources and supports students through the transition to Canadian life with ease and to become adjusted to their home away from home.



The International Student Center is located in room 116. Some of the assistance available are:

- English language support
- Transition assistance
  - Applying for Sask Health Coverage
  - Job eligibility
  - Academic adjustments and challenges
  - Income tax information prepare to study in Canada
  - Applying for a Social Insurance Number
  - Connecting with local communities and resources.
- Cultural Experiences and Events
- Coordinating local trips for errands or shopping



## PREPARING TO STUDY IN CANADA

### IRCC

Immigration, Refugee and Citizenship Canada (IRCC) is a Canadian federal department whose authority falls within those listed programs. IRCC facilitates the arrival, protection, and programming of newcomers to Canada. Prospective international students should educate themselves on the process of [how to prepare to study in Canada](#) preceding their arrival. Generally, one must apply for a [study permit](#) before coming to Canada.

### Currently Studying in Canada

If you are studying in high school and your study permit is still valid, you do not need to apply to change your study permit if you are changing your school level or program. [Changing your post-secondary school](#) in your IRCC secure account is a free service.

If your study permit will expire, you need to [apply to extend it](#).

If you are wanting to change the conditions of your permit, such as working while you study, you must [apply to change conditions or extend your stay in Canada](#).



## Study Permit Extension

There may be times when you need to extend your study permit from within Canada. Click here to learn more about how to [extend your study permit](#), cost, [required documents](#), [biometrics](#), and [processing times](#).

## Coming to Canada: How to prepare for your arrival

Whether you are arriving by land or air, please inform us of your travel arrangements. Send your arrival itinerary to [alim@briercrest.ca](mailto:alim@briercrest.ca).

## Arrival at the Airport

- When making travel arrangements, please note that **Regina International Airport** is the nearest airport to campus.
- **First Time Study Permit Holders:** You have already been approved for your study permit and you have received a Letter of Introduction. You will need to submit this letter to a Canadian Immigration officer at the border/airport to receive your actual Study Permit. **Once you receive this document, review the information for any errors.**

### Important documents to bring with you

When you see the Canadian Immigration officer you may be asked for the following information:

- Valid passport
- Temporary Resident Visa (entry visa - This may or may not be required depending on country of citizenship)
- Valid Study Permit or Letter of Introduction
- The offer of Admission or acceptance letter from Briercrest
- Proof of funding that you can support yourself during your stay in Canada.

### Transportation and Airport Pick-up

Airport pick-up and transportation to campus can be arranged through the International Student Centre. A Briercrest staff will be waiting at the arrival area, near the baggage claim.

To make arrangements for pick-up, please email your arrival information to [alim@briercrest.ca](mailto:alim@briercrest.ca).



**Please Note:** Refer to the Full Brierfest Schedule for dates for when the dorms will open. International students can enter the dorm no earlier than one day before Check-In Day. If you are arriving before then it is up to the student to arrange accommodations. Pleasing accommodations can be found close to the Regina airport. Arrangements need to be made by the student. These hotels are within walking distance of local shopping and restaurants. Briercrest student shuttle service from Regina to Caronport will be available one day before or on the day of Check-In from any hotel free of charge.

[Days Inn Regina Airport West](#)

[Home Inn & Suites Regina](#)

## CAMPUS ARRIVAL

Important information for  
[New College Students](#)



# IMPORTANT DATES AND TIMES:

## CHECK-IN

All new students are required to be on campus that day, so please book your airline tickets accordingly.

International Students cannot enter the dorm until one day before Check-In Day. If you have any concerns about arriving on time, accommodations, or require airport pickup please contact [alim@briercrest.ca](mailto:alim@briercrest.ca).

## FIRST DAY OF CLASS



## BRIERFEST

The fun doesn't stop on the first day of arrival. We have a full first few weeks of activities and fun.



## COURSE SCHEDULES AND KEY DATES

You can plan the important dates of the semester, including travel (fall and Christmas break), see our online list of [Course Schedules and Key Dates](#).

# BRIERCREST CAMPUS FACILITIES AND SERVICES

More details and added information can also be found on

[MyBriercrest.ca](http://MyBriercrest.ca)

[Athletics and Recreation](#)

[Student Development](#)

[Finances](#) Here you should find the information and resources you need for tuition, fees, and more for both the College and Seminary.

[Library](#)

## Academic Services



[Academic Services](#) is here to help students figure out the details of academic life and to connect them with the resources they need to succeed as a student at Briercrest. We serve the students of Briercrest in many different areas, including:

- Academic advising and course registration
- Student finance assistance
- Transcript requests and transfer questions
- Academic coaching and tutoring
- General academic information

## Academic Resource Center

[The Academic Resource Centre](#) (ARC) provides personalized guidance and support to help all students fully participate in the Briercrest learning community. The ARC works in collaboration with faculty and other departments to equip and empower students to work toward their academic, vocational, ministry, and life goals.

[Tips and Guides](#). Here you will find a list of resources that include:

- Time management and organization
- Research Papers 101
- Format Guides
- Study Strategies
- Study Tools

## SOCIAL MEDIA — STAY CONNECTED



[FACEBOOK](#)



[INSTAGRAM](#)



[TWITTER](#)



[YOUTUBE](#)



[LINKEDIN](#)



## BRIERCREST ACCOUNTS

### [MYBRIERCREST](#)

#### **What is a MyBriercrest account and what do I use it for?**

Your MyBriercrest account gets you into all the online systems you'll access as a Briercrest student:

- [Briercrest Live](#): For signing up for classes, seeing your detailed financial summary, and choosing your meal plan.
- [Canvas](#) (available in late August): Accessing course information, submitting assignments, and interacting with professors and classmates.

- [MyBriercrest email](#): Your official student email account for sending and receiving academic and student life emails.
- [Downloading Microsoft Office](#): Installing Microsoft Office 365 (free!) on your devices.

OFFICE 365 All Briercrest students have access to a full Microsoft Office Suite through MyBriercrest. New students may download this free suite to their personal devices by logging in with their MyBriercrest email account, which will be provided upon arrival. Students also have access to 1 terabyte of storage through Microsoft OneDrive. Contact Information Systems ([is@briercrest.ca](mailto:is@briercrest.ca)) for questions. Included in Office 365: Word, Excel, PowerPoint, OneDrive, OneNote, SharePoint, Class Notebook, Sway, and Forms.

# ACCESSIBILITY

## [Communication Services available at Briercrest](#)



### Internet

There is free wifi available throughout the campus and you'll be able to access it in your dorm room. All Dorm rooms are wired for Ethernet connection. Students will be required to provide their ethernet cable (and adapter if required).

### Cellular Devices

It is recommended that students own a cell phone, as it is required for our internal two-step authentication system for MyBriercrest Live accounts.

For cell phone service, SaskTel, Telus, Bell, and their affiliates all work well in Caronport. Reception from other providers (such as Rogers/Fido) is limited and not recommended.

[SaskTel](#)

[Telus](#)

[Bell](#)

## Mail Boxes

Students who wish to receive personal mail or parcels are encouraged to go to the Caronport Post Office (located at the corner of Centre Street and 2nd Avenue) and set up a post office box. The boxes are free and students only need one piece of government-issued photo ID to register for the service.

Student mail should not be sent to the address of Briercrest College and Seminary. Mail addressed to a student's PO Box should be addressed as follows: Student Name PO Box 123 Caronport, Saskatchewan S0H 0S0.

### [Mail and Parcels](#)



### Picking up a Package

Ideally, parcels should be sent via Canada Post to the student's own PO Box. If a student needs to have a parcel sent to a physical address rather than a P.O. Box for carriers such as Purolator or UPS, the Student Development office will accept these parcels on behalf of the student.

ATTN: Student Name  
Briercrest College and Seminary  
510 College Drive Caronport,  
Saskatchewan S0H 0S0

Students are required to present their student ID card and sign for receipt of the parcel.

# HEALTH AND MENTAL HEALTH

## Apply for Health and Medical Insurance in Saskatchewan

Provincial Health card – International students temporarily residing in Saskatchewan, may be eligible for Saskatchewan health coverage while attending a Saskatchewan institution. When applying, proof of full-time enrolment, passport, and study permit are required. Assistance with the application will be provided by Briercrest staff during the first week of School.

## Physicians and Clinics

### Caronport

Dr. Bell is the local Caronport physician, serving the community and Briercrest Students. Appointments are required unless urgent care is needed. Be sure to tell the office staff if you have a problem of an urgent nature when you call. [Home \(vpweb.ca\)](http://vpweb.ca)

### Moose Jaw

Perhaps you prefer your family doctor to be in Moose Jaw. Please click on the following link to find clinics and doctors accepting new patients. – [Physicians in FHHR](#)

**Moose Jaw Urgent Care and walk-in clinics** – An alternative to a hospital emergency department for minor, non-life-threatening emergencies. First-come service based on phone or walk-in appointments.

**Crescent View Urgent Care clinic** – [Crescent View Clinic \(fhhr.ca\)](#)

**Alliance Health Medical Clinic** – [Contact Moose Jaw Clinic - Alliance Health Medical Clinics](#)

**Emergency** – If there is an emergency, call 911.



# HEALTH AND COUNSELLING SERVICES

[Briercrest Counselling Centre](#). Our Counselling Services team is here to support you and is available for a variety of situations. Common concerns which might bring someone to counseling include stress or anxiety, depression, loneliness or isolation, adjusting to college life, and relationship issues. If you're experiencing these, or other issues, counseling could be right for you. The Counselling Centre offers confidential individual, couple, and family counseling.

**Joy Choi, Canadian Certified Counsellor (CCC)**. Joy specializes in cultural adjustment, depression-anxiety, relationships, and sexual abuse. She is fluent in English and Korean. Contact for an appointment: 1(306) 313-9800

Mental health resources Health & Counselling Services  
([briercrestseminary.ca](http://briercrestseminary.ca))

Healthline 811

Kids Help Phone

Anxiety Canada

Mindyourmind

MindCheck

Heretohelp

Uniwellbeing

## WORKING IN CANADA

[Work off campus as an international student](#)

For information on the following topics go to  
([MyBriercrest International landing page](#))

- Student work permits
- Social Insurance Number
- Post Graduate Work Permits (Upon Graduation)
- Income Tax



# FINANCES

## Financial Aid and Awards

International students are eligible to apply for scholarships and awards. Information about available awards, application dates, and deadlines are found on the [Scholarship and Awards webpage](#).



## Payment

[New students](#) are required to pay the first-year of tuition and living expense in full. Once this deposit is received, the study permit acceptance letter will be issued. A payment plan is available upon request. Continuing students are eligible to follow published [payment deadlines](#) for all students. Refund information can be found following this [link](#).

## Making Payments from outside of Canada

Payment can be made through our [online payment system](#).



Typically students pay by bank transfer or [PayMyTuition](#). We encourage sending funds through pay using PayMyTuition. You simply set up your account and can use it for the duration of your studies. It also simplifies the refund process should the need arise.

## Opening a Bank Account

When opening a bank account, it is important to review the different banks and the services they provide. Banks will require an appointment to go through the process. They will require two pieces of identification (i.e. passport, study permit, driver's license), one will need to be a photo id. Some may also require proof of residence. If needed, you can request this document from [alim@briercrest.ca](mailto:alim@briercrest.ca).

### Banks in Moose Jaw

#### [Royal Bank of Canada](#) (RBC)

1251 Main St N, Moose Jaw, SK

1 (306) 691-4100

#### [Toronto Dominion](#) (TD)

145 Main St N, Moose Jaw, SK

1 (306) 691-4610

#### [Bank of Montreal](#) (BMO)

39 Manitoba St E, Moose Jaw

1 (306) 694-8130

#### [CIBC](#)

204 Main St N, Moose Jaw

1 (306) 691-4444

#### [Scotiabank](#)

303 Main St N, Moose Jaw

1 (306) 693-3691

# TRANSFERRING FUNDS

If you bring money into Canada to deposit into your bank when you arrive it is best to bring cash, or wire money into your Canadian account. If you bring a cheque payable to yourself, the bank will probably require you to wait while the cheque is cleared. This can take several weeks.

It is wise to bring cash in Canadian dollars (CAD) or traveler's cheques enough to cover one month of expenses since there will be several immediate expenses upon arrival.

To transfer funds into your Canadian account you will need to have the following information:

- Canadian Bank name and address
- SWIFT Code
- Transit number
- Institution Number
- Beneficiary Account Number
- Beneficiary Address

There is a cost for transferring funds. Check with your bank for more information.

## IMPORTANT COLLEGE CONTACTS

Briercrest has a great team of staff and faculty who want to help you succeed.

### **Academic Resource Centre**

Email: [academicresourcecentre@briercrest.ca](mailto:academicresourcecentre@briercrest.ca)

### **Admissions and Academic Advising**

Email: [admissions@briercrest.ca](mailto:admissions@briercrest.ca)

Phone: Sally Carter

306.756.3319

**International Student Department**

Email: Angela Lim, Director of International Students

*alim@briercrest.ca*

Phone 306.756.3440

Tara Tisdall, International Recruitment and Support

*ttisdall@briercrest.ca*

**Health and Counselling Services**

Email: *ccentre@briercrest.ca*

Phone: 306.756.3313

**Student Development**

Email: *studentdevelopment@briercrest.ca*

Phone: 306.756.3360

**Student Finance**

Email: *studentfinance@briercrest.ca*

Phone: 306.756.3357



# **BRIERCREST**

Christian Academy • College • Seminary

510 College Drive, Caronport SK. S0H 0S0

O: 306.756.3440

[BRIERCREST.CA](http://BRIERCREST.CA)